

No. 21/2/2015-Genl Admn.
GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF INVESTMENT AND PUBLIC ASSET MANAGEMENT

Block No.11, CGO Complex
Lodhi Road, New Delhi - 110001
Dated the 22nd April, 2016

NOTICE INVITING TENDER

Subject : CSMC of Air Conditioners, Stabilizers and Water Coolers for summer season 2016.

Sealed quotation are invited from interested and eligible and service agencies for the following jobs subject to the terms & conditions mentioned in para 2 below :-

1. Comprehensive Service & Maintenance Contact (CSMC) of Air Conditioners, Stabilizers and Water Cooling Machines of the Department:

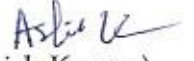
S.No.	Description of machine	Capacity	Qty.
1.	Samsung Air Conditioner (without heating element) with Stabilizer.	1.5 ton.	8 Nos.
2.	Amtrex Air Conditioner (without heating element) with stabilizer.	1.5 ton Split.	1 Nos.
3.	LG Air Conditioners (without heating element) with Stabilizer.	2.0 ton Split.	5 Nos.
4.	LG Air Conditioner (without heating element) with Stabilizer.	1.5 ton split	2 Nos.
5.	LG Air Conditioner (without heating element) with Stabilizer.	1.5 ton Window	2 Nos.
6.	LG -Digicon Air Conditioner (without heating element) with Stabilizer.	1.5 ton split	5 Nos.
7.	Videocon Air Conditioner (without heating element) with Stabilizer.	1.5 ton split	9 Nos.
8.	Carrier Air Conditioner (without heating element) with Stabilizer.	1.5 ton Window	1 Nos.
9.	Blue Star Water cooler.	40 Ltr.	2 Nos.

2. Terms and conditions :

- 2.1 Eligibility of firms : The firm or the service-providing agency should have valid service tax registration no. and should have minimum three years experience of providing similar service to any govt. organization or organization of repute. A copy of Service Tax registration No., TAN/PAN and certificate of experience are required to be attached.

- 2.2 Period of contract: The period of CSMC of AC etc. shall ordinarily be 6 months from the date of award of contract (tentatively commencing from 16th May, 2016).
- 2.3 Place of work: The machines for which CSMC will be awarded are installed in various rooms of this Deptt, located at Block No. 11 & 14, CGO Complex, Lodi Road, New Delhi - 110003.
- 2.4 EMD : An earnest money deposit of Rs. 5000/- (Rupees Five thousand only) in the form Bank Draft/Bankers cheque drawn in favour of Drawing & Disbursing Officer, Department of Investment and Public Asset Management, is required to be furnished with the tender. The EMD shall be refunded after completion of the tendering process. No interest shall accrue on EMD.
- 2.5 The rate for the Comprehensive Service Maintenance Contract (CSMC) for ACs and water cooling machines should include the cost of replacement of spare parts wherever necessary including motor rewinding, repairs of compressors, pads, knobs, fan chassis, grill, wire plugs, gas filling, etc. The payment would be released on quarterly basis at the end of each quarter if the service of the firm were found satisfactory.
- 2.6 Complaints of servicing/maintenance, if any, must be attended to within two hours of receiving call from the Department.
- 2.7 In case any machine or part thereof is required to be taken out to workshop for repair/overhauling, it shall be the responsibility of the service provider to arrange to carry the machine to the workshop. No. charges on account of cartage/labour shall be borne by this Department. In case, the repair of any machine is expected to take more than a day's time, the service provider shall provide an alternative machine from their own stock till the faulty machine is repaired and installed back duly repaired. No charges will be paid for such alternate arrangement.
- 2.8 Submission of tenders: The eligible firms may submit their quotation in format prescribed at Annexure in sealed cover to the Under Secretary (Admn.), Department of Investment and Public Asset Management, Room No. 213, Block - 11, CGO Complex, Lodhi Road, New Delhi - 110003 within the last date of receipt of tender. The envelope containing the quotation should superscribe - "Tender for CSMC of AC/Water Coolers".
- 2.9 Last date : Sealed tenders shall be received up to 11 A.M. of 6th May, 2016.
- 2.10 Opening of tenders: Unless otherwise notified by this office under exceptional circumstances, the tenders shall be opened at the office of the Under Secretary (Admn.) of this Department at 3 P.M. of the last date of receipt of tenders as mentioned above. One representative from each of the tendering firms may remain present while opening of the tenders.
- 2.11 Security Deposit: The firm/service provider in favour of whom the contract shall be awarded will be required to furnish a security deposit of Rs. 5000/- (Rupees five thousand only) in the form of a Bank Draft/bankers cheque drawn in favour of Drawing & Disbursing officer, Department of Investment and Public Asset Management. The said security deposit will be refunded on completion of the period of contract provided the services of the firm had been satisfactory. The security deposit shall be forfeited in case the firm fails to abide by any of the terms & conditions of the contract.
- 2.12 The tender shall be liable to be rejected in case the tender is not in the prescribed pro-forma as contained in the Annexure to this notice.
- 2.13 The tender shall also liable to be rejected in case there is any overwriting or alteration in the rates quoted.

2.14 This Department reserves the right to reject any or all of the quotations without assigning any reason whatsoever. In case of any dispute, the decision of the Joint Secretary (Admn.), Department of Investment and Public Asset Management shall be final.



(Ashish Kumar)

Under Secretary to the Govt. of India

Ph. No. 24368785

To

Agencies/Firms as per the list placed below.

Copy to:

1. NIC, along with soft copy, with the request to upload this Notice Inviting tender in the website of this Department.
2. Hindi Section - It is requested to ensure that Hindi version of the Notice Inviting Tender document may be uploaded on the website of this Department.

Tender for CSMC of AC/Water Coolers

1. Name & address of the firm

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2. We quote our lowest rates as given below:

(I) Comprehensive Service & Maintenance Contract (CSMC) of Air Conditions, Stabilizers and Water Cooling Machines of the Deptt.:

S.No.	Description of machine	Capacity	Rate per month per unit (in Rs.)
1.	Samsung Air Conditioner (without heating element) with Stabilizer.	1.5 ton.	
2.	Amtrex Air Conditioner (without heating element) with stabilizer.	1.5 ton Split.	
3.	LG Air Conditioners (without heating element) with Stabilizer.	2.0 ton Split.	
4.	LG Air Conditioner (without heating element) with Stabilizer.	1.5 ton split	
5.	LG Air Conditioner (without heating element) with Stabilizer.	1.5 ton Window	
6.	LG -Digicon Air Conditioner (without heating element) with Stabilizer.	1.5 ton split	
7.	Videocon Air Conditioner (without heating element) with Stabilizer.	1.5 ton split	
8.	Carrier Air Conditioner (without heating element) with Stabilizer.	1.5 ton Window	
9.	Blue Star Water cooler.	40 Ltr.	

3. Details of EMD (Bank Draft/Bankers cheque No.).....

4. I/We agree to abide by the terms & conditions contained in NIT No. 21/2/2015-Genl Admn. Dated the April, 2016.

(Signature of authorized Signatory with rubber of the firm concerned)