

HOUSING AND URBAN DEVELOPMENT CORPORATION| INITIAL PUBLIC OFFER

LEGAL DUE DILIGENCE QUESTIONNAIRE

*Set forth below is a comprehensive checklist of information and documents required for us to undertake due diligence in relation to the proposed initial public offer of equity shares of (“**Company**”, and such offering the “**Issue**”). The requisitions listed herein below pertain to the Company, its group companies and joint ventures, as applicable. Please note that we understand that the Company has no subsidiaries/associates. Should that understanding change we will modify the checklist accordingly.*

In addition to the provision of information and documents listed below, we would also request you to kindly return a copy of the checklist with the ‘Company Remarks’ column duly filled in, indicating the availability/ unavailability of the information requested and any other information that you may wish to bring to the group’s attention.

Further, please note the following:

- (1) Legal due diligence shall be performed as of the date of furnishing of documents and shall be updated through a brief review, if required, prior to closing of the transaction. Confirmations which are currently required as of the date of the draft red herring prospectus to be filed in respect of the Issue, would be required to be updated as of the dates of the filing of the red herring prospectus or the prospectus, as the case may be, in compliance with disclosure requirements under applicable laws.*
- (2) For each contract or agreement requested hereunder, please provide (a) an executed contract or agreement, if available, (b) if the contract or agreement is not yet available, an executed memorandum of understanding (“**MoU**”), term sheet or similar document relating to the contract or agreement requested and, if available, the latest draft of the contract or agreement, and (c) if none of the documents described in (a) and (b) above are available, drafts of any term sheet, MoU or similar document relating to the contract or agreement requested clearly indicating that it is a draft. If none of the documents listed in (a), (b) or (c) are available, please advise us of the reason for the unavailability and when you expect the document to be available. Further, for all filings made with the Registrar of Companies or any other regulatory authority, please provide a copy of the challans received upon submission.*
- (3) In the checklist, the reference to ‘details’ means a brief note on that particular aspect, as well as lists, copies of the agreements and all other relevant documentation pertaining thereto.*

- (4) *Please specifically mention the list of documents being provided in response to the items listed herein below, in addition to them being circulated/uploaded to the group.*
- (5) *Certain information requests may not be applicable to you. If the response to any question/documentation requested is “no” or “not applicable”, please indicate so. For any responses marked “not applicable”, please state the reason. Please immediately update the group in case any of the information requests become, or seem likely to become applicable to you, during the course of the transaction.*
- (6) *Please use the numbering system set forth below in responding to our document request. It will make our document review more efficient. We understand that there may be no documents that are responsive to some numbered items on account of the same being not applicable or a subject matter of on-going discussions with the other members of the deal team, in which case we request you to indicate so.*
- (7) *Please also provide to us any other information that, in your judgment, is material or should be considered and reviewed in connection with this transaction, to ensure that disclosures in the offer documents true, fair and adequate to enable the investors to make a well informed decision as to the investment in the proposed Issue.*
- (8) *The information or documents requested may not be comprehensive and we reserve the right to update and add to the questionnaire from time to time. Additionally, based on review of information, written clarifications may be sought from time to time. Please note a docket of confirmations required from the Company as well as various individuals and entities associated with the Company and the Selling Shareholder will be shared in the form of ‘certificates’ which would be executed by such persons at various stages of the transaction, separately.*

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
I.	CORPORATE STRUCTURE/COMPLIANCE		
	A. Incorporation Details		
	(1) Certification of incorporation of the Company and any changes thereto.		
	(2) Memorandum of association and articles of association of the Company, including all amendments thereto, along with necessary form filings with the relevant Registrar of Companies (the “RoC”).		
	(3) Changes, if any, in the name of the Company, along with relevant resolutions and RoC filings. Please mention the reason for such change.		
	(4) Changes, if any, in the registered office of the Company, along with relevant resolutions and RoC filings. Please mention the reason for such change.		
	B. Corporate Records		

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(1)	Minutes of meetings of (i) the shareholders of the Company, (ii) board of directors, and (iii) all committees of the board of directors, for the last five years.		
(2)	Annual reports and annual returns of the Company, joint ventures, and group companies, as applicable, for last five years.		
(3)	Copies of internal audit reports, if any, of the Company for last five years.		
(4)	All statutory books and records required to be maintained by the Company, including but without limitation to, the register of members, register of share transfers, register of charges, register of debenture holders and register of contracts, companies and firms in which the directors of the Company are interested.		
(5)	All power of attorneys issued by the Company that are currently valid or were valid in the last 12 months.		
(6)	Copies of all filings made with the RoC in last five years (<i>specifically Form 2/PAS-3 and Form 5/SH-7</i>).		
(7)	Have any compounding applications been filed with the RoC by the Company, or on behalf of the directors of the Company? If yes, confirm details of the application, current status and details of penalties imposed, if any, along with supporting documents.		
(8)	Please confirm if any show cause notice has been issued by the RoC in relation to any alleged or actual default or delay in relation to compliance with reporting requirements, corporate governance requirements or otherwise. If yes, please provide copies of such notices, and confirm details of the current status of such notices and responses submitted by the Company.		
(9)	Corporate structure chart for the Company in the form of a flow chart.		
(10)	List of all group companies of the Company, being such companies as covered under applicable accounting standards and also other companies as considered material by the board of directors of the Company. A specific board resolution identifying the 'group companies' should be passed, and a copy of such resolution should be shared.		
(11)	All documents, filings, etc., pertaining to any bankruptcy, insolvency or other similar proceedings (if any) in which the Company or any of its group companies have been involved.		
(12)	Copies of any placement memorandum, offering circular or prospectus related to securities, including debt securities, as well as any due diligence reports prepared in connection with		

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	any instrument or security issued by the Company, or its joint ventures.		
(13)	Copies of any corporate presentation issued by the Company since incorporation to any lending agencies or other investors.		
(14)	Wherever an investor has infused significant capital and subscribed to shares/ convertibles, bank statements of the Company showing the inflow of funds should be retained. Please ensure that the name of investor is the same as in the relevant Form 2.		
(15)	Joint venture, shareholders', subscription, investment or venture capital or any other agreements with or between shareholders of the Company including any agreement for purchase of securities or stock of the Company.		
	C. Shareholding Structure of the Company		
(1)	Details of the share capital of the Company including details pertaining to: <ul style="list-style-type: none"> a. authorized share capital; b. number of issued equity shares (including after conversion of any outstanding convertible securities); c. subscribed and partly-paid capital (including shares on which calls have been made but money has not been received); and d. preference shares and other convertible instruments. 		
(2)	Details of the shareholders/promoter who exercise control over the Company, including the percentage of shares or voting rights held by each such shareholder/promoter.		
(3)	Details of ownership of Company's share capital, including a break-up of the shareholding of the promoter and NRI/OCB/FII shareholders, as applicable. The list should include number and class of shares held, and indicate beneficiary ownership as well. Where nominees hold shares, copies of documents evidencing such holding, including relevant filings with the RoC, shall be provided.		
(4)	Details of numbers of shares held in demat form and physical form.		
(5)	Details of any liens, charges, pledges or encumbrances on the shares of the Company and relevant agreements with respect to such encumbrances together with regulatory forms filed with the Roc, depositories or any other person.		
(6)	Details of the share premium account of the Company (before and after the Issue).		
(7)	Share capital history of the Company, covering details such as date of allotment, number of shares, face value of shares issued, issue price, nature of payment (cash or otherwise),		

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	reasons for allotment and cumulative share premium. Please provide supporting filings made with the RoC for each of the allotments. For allotments by way of private placements made after April 1, 2014, please provide copies of Forms PAS-3, PAS-4 and PAS-5 and board and shareholders' resolutions along with the explanatory statements.		
	(8) Confirmation whether any single shareholder, individual or corporate, has affirmative/extra rights in the Company, which form part of the articles of association of the Company.		
	(9) Details of aggregate number of securities purchased or sold by the promoter and the Company in the 6 months preceding the proposed date of filing the DRHP.		
	(10) List of top ten shareholders of the Company as on: <ul style="list-style-type: none"> a. the date of filing the Draft Red Herring Prospectus; b. 10 days prior to the date of filing the Draft Red Herring Prospectus; and c. 2 years prior to the date of filing the Draft Red Herring Prospectus. 		
	(11) Has the Company capitalised its reserves in the past? If yes, please provide details, including dates of the resolutions approving the issuance, number of shares issued, and whether issued out of free reserves or revaluation reserves, along with copies of all relevant documents, including resolutions and RoC filings.		
	(12) Has the Company issued shares otherwise than for cash in the past? If yes, please provide details, including dates of the resolutions approving the issuance, number of shares issued, and whether issued out of free reserves or revaluation reserves, along with copies of all relevant documents, including resolutions and RoC filings.		
	(13) Has the Company cancelled any share capital in the past? If yes, please provide details, including dates of the resolutions approving the cancellation, number of shares cancelled and reasons for the same, along with and copies of the resolutions and RoC filings.		
	(14) Details of any buy-back and/or standby arrangements for purchase of equity shares of the Company.		
	(15) Details of any bridge loan availed by the Company against the proceeds of this Issue.		
	(16) Details of shareholding of lead merchant bankers and their associates in the Company, if any.		
	(17) Details of any pending convertible instrument, warrants, options etc.		
	(18) Details of any restriction on dividends, whether under any applicable regulation, the constitutional documents of the Company or under any contractual arrangement entered into by the Company.		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	(19) Details of any outstanding financial instrument(s) or right entitling any person or entity to receive equity shares of the Company after or before the Issue.		
	(20) If the Company has made any issue of specified securities at a price lower than the Issue price during the preceding one year, specific details of the names of the persons to whom such specified securities have been issued, reasons for such issuance and the issue price shall be given.		
	(21) Confirmation from the Company that the relevant provisions of the rules and regulations in relation to preferential allotments or bonus issue of specified securities or qualified institutional placement of eligible securities, have been complied with by the Company, in case any of the above has been made by the Company.		
	<i>D. Promoter' Contribution</i>		
	(1) Details of the source of funds for acquisition of shares by the promoter (including any loan or financial assistance availed, and in case of own sources, complete details thereof along with copies of transfer, sale, gift deeds etc., as applicable), along with supporting documents.		
	(2) Details of the proceeds out of the sale of shares, if any, of the Company previously held by the promoter.		
	<i>E. Management Structure and Employees</i>		
	(1) Details of the composition of the board of directors, including director's identification number, date of appointment and term of directorship in the Company. Brief profiles of each of the directors, including their age, address, relevant academic and professional qualifications, previous professional experience and directorships in other companies. Please provide back-up documents for each of the statements forming part of such profile.		
	(2) In case, any of the directors had been allotted another DIN in the past, please provide the current status of such DIN. <i>If yes</i> , whether directors have filed Form DIR 5 to seek cancellation / deactivation of such other DINs.		
	(3) Details of any family relationship amongst the directors of the Company.		
	(4) Copies of board and shareholder resolutions regarding the appointment of directors along with relevant RoC filings. Please provide copies of resolutions approving the terms and conditions of such appointment for all directors. For managing and whole time directors, copies of service agreements, and for non-executive and independent directors, copies of letters of appointment shall also be provided. Are there any service contract with any of the		

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	directors? If yes, please provide details and copies of such contracts.		
(5)	Details of annual compensation paid, including benefits for executive directors and managing director, and details of sitting fees paid to each of the directors for the preceding three financial years.		
(6)	Change in the board of directors in last three years, with reasons for such appointment/resignation, along with relevant board and shareholder resolutions and RoC filings.		
(7)	Appointment of any relative of the directors to an office or place or profit.		
(8)	<p>Details of current and past directorship(s) of the current directors of the Company, in listed companies whose shares have been/were suspended from trading on the any stock exchange as follows:</p> <ol style="list-style-type: none"> Name of the Company Listed on [give name of the Stock Exchanges] Date of suspension on the Stock Exchanges Suspended more than three months: Yes/No, If yes, reasons for suspension and period of suspension Whether suspension revoked: Yes/No. If yes date of revocation of suspension Term (along with relevant dates) of Director in the above company(ies) 		
(9)	<p>Details of directorships of the current directors of the Company on any listed companies which have been or were delisted from the any stock exchange during the term of their directorship in such companies.</p> <ol style="list-style-type: none"> Name of the Company Name of the stock exchange(s) on which the Company was listed Date of delisting on stock exchanges Whether delisting was compulsory or voluntary Reasons for delisting Whether the company has been relisted Date of relisting 		
(10)	List of alternate directors.		
(11)	Website print-outs/confirmation letter from CIBIL on status of the Company, director(s) and/or group companies, as wilful defaulters.		
(12)	Details of any other amount/benefit, not covered above, paid or given within the two preceding years or intended to be paid or given to promoter or any director (including		

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	any proposed director) and consideration of payment of giving of the benefit.		
(13)	Copies of any personal guarantees, non-disposal undertakings and indemnities furnished by the directors on behalf of the Company.		
(14)	In case the promoter of the Company are offering equity shares held by them for sale in the Issue, please provide details of guarantees provided by them.		
(15)	Copies of loan agreements, if any, for the loans granted to the directors by the Company.		
(16)	Any arrangement/understanding with any shareholders, or customers, suppliers or others, pursuant to which any particular director has been appointed.		
(17)	Confirmation that the Directors are not disqualified from acting as such under the Companies Act or otherwise.		
(18)	List of all the committees of the board of directors. Please provide resolutions passed for the constitution of all such committees and setting the terms of reference of such committees, as well as any resolutions passed for re-constitution or alteration of the terms of reference of any of the committees of the board of directors. It is recommended that an 'IPO committee' be constituted for the Issue. Please provide a copy of the resolution constituting such committee and defining the terms of reference thereof.		
(19)	Details of the senior management of the Company. Please confirm if the members of the senior management would qualify as 'key managerial personnel' of the Company, whether under the Companies Act, 2013, or as officers vested with executive powers and at the level immediately below the board of directors of the Company, or otherwise. For each person identified as a key managerial personnel, please provide copies of their letters of appointment and a brief profile, with details of their age, designation, role in the Company, academic qualifications and past professional experience. Please provide back-up documents for each of the statements forming part of such profile.		
(20)	Organisational structure of the Company in the form of a flow chart highlighting the board and key managerial personnel, indicating their titles and functional responsibilities.		
(21)	Details of any family relationship amongst the key managerial personnel of the Company.		
(22)	Confirmation that all key managerial personnel are permanent employees of the Company.		
(23)	Any arrangement/ understanding with any shareholders, or customers, suppliers or others, pursuant to which any particular key managerial personnel has been appointed.		

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	(24) Copies of the employment contracts of the key managerial personnel, including loans granted to key managerial employees or their relatives, if any.		
	(25) Details of all transactions between the Company and the key managerial employees.		
	(26) Details of remuneration paid to each of the key managerial personnel in the last financial year.		
	(27) Form 16s for remuneration to key managerial personnel. Please also provide explanation by the management in case there is any discordance between the data in the form filings and the financial statements/ engagement letters with the Company.		
	(28) Share ownership including details of the stock options of the directors, senior management and key managerial personnel in the Company.		
	(29) Is there any bonus or profit sharing plan for the directors or key managerial personnel of the Company? If yes, provide a brief description of the plan and the basis upon which such persons participate in the plan. Please specify if any of the directors or key managerial personnel have been paid pursuant to such plans in the last financial year.		
	(30) All material reports, analyses and evaluations by the Company's management, and any material correspondence or written material to or from Company's management to the Company's outside auditors or audit committee relating to the Company's internal and disclosure controls and procedures and compliance therewith.		
	(31) The Company's code of ethics or equivalent policy or policies governing the Company's senior executives and officers, and in particular the Company's principal executive officer, principal financial officer/controller or principal accounting officer, or persons performing similar functions, and any amendments or waivers of such policy or policies, especially as such amendments or waivers relate to specific executives or officers.		
	(32) The Securities and Exchange Board of India (Listing Obligation Disclosure Requirement) Regulations, 2015 require formulation of a policy on materiality of related party transactions and also on dealing with related party transactions. The Company, therefore, would also be required to formulate such a policy, in case not already in place. Please provide a copy of this policy, and resolution adopting such policy.		
	(33) All communications (including emails) and documents relating to questions, allegations or issues raised by whistleblowers about the Company's accounting controls, audit issues, financial reporting and disclosure, other violations of law, and all correspondence between such whistleblowers and the Company, the Board or any committee of the Board, particularly		

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	the audit committee.		
(34)	Copy of the corporate social responsibility policy of the Company, if applicable, under the provisions of the Companies Act, 2013. Please also provide details of any CSR initiatives undertaken by the Company.		
	F. General Information		
(1)	Details of the registered office, corporate office, telephone number, fax number, email and website of the Company to be included in the offer documents.		
(2)	Address of the RoC.		
(3)	Name, address, telephone number, fax number and e-mail of the company secretary and compliance officer of the Company.		
(4)	Name, address, telephone number, fax number and e-mail of the chief financial officer of the Company.		
(5)	Name, address, telephone number, fax number and e-mail of the book running lead managers for the Issue.		
(6)	Name, address, telephone number, fax number and e-mail of the Registrar to the Issue.		
(7)	Name address, telephone number, fax number and e-mail of the key bankers of the Company.		
(8)	Name address, telephone number, fax number and e-mail of the present auditors of the Company.		
(9)	Name, address and contact details of the stock brokers to the Issue.		
(10)	Credit rating obtained during the last one year by the Company.		
(11)	Documents pertaining to any inspection reports (financial or otherwise) of the Company with NHB/ RBI.		
(12)	List of any parties whose consent for the proposed Issue or any actions contemplated in relation to the Issue will be required and copies of relevant documents. This would include all parties whose names and other relevant details would be included in the offer documents, including the intermediaries which would be appointed in respect of the Issue, other entities listed in this sub-section, the legal counsels, any competitors or key consumers named in the offer documents, agencies providing industry specific data as well as lenders of the Company, trustees, if applicable.		
II.	HUMAN RESOURCES		

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	(1) Details of total number of employee engaged by the Company. If the Company has different divisions/branches, please provide the details of each such branch/division.		
	(2) Detailed break-up of the number of (a) permanent employees (b) temporary employees and (c) retainers along with department-wise break of employees.		
	(3) Any arrangements with employees including employment contracts/appointment letters, amendments to employment contracts/appointment letters, human resource policies and procedures of the Company.		
	(4) Employment, management or other personal service agreements to which the Company is a party, including indemnification agreements, collective agreements and ‘golden parachute’ agreements, if any.		
	(5) The average employee turnover for the last year. Please state whether it is higher than the industry standards.		
	(6) Description of employee compensation and details of employee stock option or purchase plans/schemes, if any, along with a copy of the schemes. Please provide details of any grants/purchases made thereunder, details of vesting and copies of any valuation certificates obtained by the Company in this regard.		
	(7) Details of stock options currently held by employees as well as ex-employees, if any, of the Company.		
	(8) Details of any other scheme for employees’ participation in management or profits of the Company.		
	(9) Employment benefit plans, like provident fund, gratuity, leave encashment, employee state insurance, life insurance and other benefit & incentive schemes, bonus plans offered to all categories of employees. Please share copies of PF/ESIC challans and reports on existing or proposed pension, gratuity or other employee benefit plans.		
	(10) Particulars of trade unions, any applicable national or local trade union agreements and grievance/disciplinary procedure.		
	(11) Details of any labour disputes, strikes, unrest, arbitrations etc. in the Company since its inception. Please specifically indicate if any of these resulted in litigation proceedings involving the Company or any of the directors, or if any settlements were entered into with such employees/ labourers. Please clarify the financial impact on the Company of any such occurrence.		
	(12) Agreements, commitments or loans between the Company and any of the shareholders,		

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	officers, directors or employees of the Company or any affiliate or relative of any such shareholder, officer, director or employee.		
(13)	Details of termination, dismissal and resignation of employees in the last 6 months.		
(14)	Details of claims made by employees or ex-employees on the Company after cessation of employment, including claims relating to termination of employment or service, equal opportunity, harassment or occupational health and safety. Please provide details of any settlement agreements entered into with such employees and awards of any judicial tribunal, if any, in this regard.		
(15)	Details of claims made by the Company and any liabilities on the Company arising from such termination, dismissal or resignation of employees, if applicable.		
(16)	Details of all claims/disputes relating to contractors or contractual labourers, or ex-contractors or contractual labourers, which have been made against the Company within the last 5 years, including claims relating to termination of employment or service, equal opportunity, harassment or occupational health and safety. Please provide details of any settlement agreements entered into with such labourers/ unions and awards of any judicial tribunal, if any, in this regard.		
(17)	Proof of registration and compliance by the Company with statutory requirements under applicable labour and contract labour laws in relation to its employees, permanent as well as contractual, including with respect to payment of wages, gratuity, provident funds, superannuation, employee state insurance obligations etc., if applicable.		
(18)	Please highlight any breach of corporate governance norms by the Company in the past.		
III.	ABOUT THE COMPANY		
	A. Corporate profile/ history of the Company:		
(1)	Indicate briefly the various landmark developments, various “firsts” of the company in previous years, since incorporation of the Company.		
(2)	Trace the various stages in the increase in the activities of the Company since incorporation, i.e. increase in the volume of business/ services provided over various years, tracing the growth of the Company, in terms of new markets (geographical or additional services in the same areas) and growth in the business of the competitors during the same period.		
(3)	Details of capital raised by the Company in the past (i.e. in the form of equity or debt).		
(4)	Details of time/ cost overruns experienced by the Company in the past, in setting up projects,		

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	including any projects which are proposed post the Issue.		
(5)	A list of key awards and recognitions received by the Company, along with supporting documentation.		
(6)	Details of changes in the activities of the Company in the last 5 years, which may have had a material effect on profits/ losses of the Company. Illustrative material changes could be discontinuance of lines of business/ services, loss of agencies or markets and introduction of new services/ business lines.		
(7)	Insights on the historical drivers of the business of the Company, such as: marketing strategies, growth at a regional level, etc.		
(8)	Details of any scheme of amalgamation or arrangement of the Company including any ongoing discussions with any party regarding mergers, joint ventures, stake purchase etc., along with all relevant backup documents.		
(9)	Copies of any foreign counsel opinions obtained in relation to overseas operations of the Company, if applicable.		
	B. Business profile of the Company:		
(1)	Details of existing business of the Company and description of the Company's services offerings across industry verticals and service capabilities.		
(2)	Description of all critical functional areas of the Company, including business development, marketing, operations, quality, human resources, delivery infrastructure, corporate development etc.		
(3)	Details of Company's clients across geographies, industry verticals, services offerings etc., including identification of potential client concentration risks, pricing differentials between clients etc.		
(4)	What factors have been critical to the development of the Company over the years? What changes, such as legal and regulatory, general market conditions etc. (including effects) does the Company expect in the markets in which it operates and how is it positioned to deal with them?		
(5)	Names of various companies with which the Company has had material dealings in the past, including any litigations with such companies.		
(6)	Description of the Company's strategy for consumer acquisition, brand building, pricing of services etc.		

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	(7) Discuss in detail the strategy of the Company to grow its businesses and the initiatives being taken by the Company to implement its plans, including any strategic investments or acquisitions (along with copies of legal and financial due diligence undertaken on these investments/companies).		
	(8) Details of key opportunities foreseen by the Company. Does the Company foresee any key threats in relation to the current or proposed lines of businesses of the Company?		
	(9) Please identify key areas where the management foresees growth in the business – what are the steps planned to capture the growth potential? What are the financing plans for achieving this growth?		
	(10) Detailed business plans of the Company over the next three years – including details of all new business areas or services that the Company plans to enter in the next three years, or any existing areas which may be discontinued, with reasons therefor. If the Company is operating under any injunction order, whether in India or overseas, please indicate the same.		
	(11) Details of any intra-group agreements, including any indemnities or guarantees given to or for the benefit of or by other group companies.		
	(12) Provide an overview of the marketing structure for the organization and copies of all standard marketing material presently used towards consumers or otherwise in the market.		
	(13) Copies of all key business agreements, including supply, marketing, co-operation, franchise, agency and similar agreements.		
	(14) Any agreements or arrangements (intended to be legally enforceable as well as not) restricting the business activities of the Company. Please provide copies of any applications made for approval of the Government authorities in this regard.		
	(15) Copies of material contracts, not being contracts entered into in the ordinary course of the business carried on or intended to be carried on by the Company or a contract entered into more than two years before the date of the draft red herring prospectus.		

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	<p>(16) Competition:</p> <ol style="list-style-type: none"> Who are the Company's key competitors in each industry vertical and services offerings? How has the competitive landscape changed in the last three years? What are the expectations for changes to the competitive environment over the next three years? How do competitors' business models differ from the Company's? Has the Company entered into any tie-in arrangement, exclusive sale or distribution agreement, price control or such other arrangements with its competitors, distributors or suppliers? 		
	<p>(17) List the key KPIs that are managed and/or tracked by the Company (whether this includes asset/capacity utilization, workforce turnover, industry benchmark performance, inventory turnover, volume of SKUs, number of consumers, revenues, EBITDA, etc.)</p>		
	<p>(18) Details of capacity utilization for the last three years, if and as applicable.</p>		
	<p>(19) List of all major suppliers and contractors, and details of the nature of relationships with such suppliers and contractors.</p>		
	<p>(20) Schedule of classification of non-performing assets of the Company together with details of provisioning made and internal committee notes.</p>		
	<p>(21) Schedule of working of capital adequacy of the Company.</p>		
	<p>(22) Details of all branches of the Company in India or abroad.</p>		
	<p>(23) Details of client concentration by contract value and by revenues.</p>		
	<p>(24) State wise MIS of all owned and leased property.</p>		
IV.	LICENSES AND PERMITS		
	<p>(1) MIS of key applicable regulations for the business and service offerings of the Company, along with details of all applicable consents, approvals, licenses, registrations, no objections, clearances and permits required by the Company for carrying out the business and operations of the Company (collectively referred to as "Approvals"), and back-up for the same, including licenses from the NHB, licenses to operate branches, service centers, disbursement hubs, collection centers etc.</p> <p>In relation to above, please provide name of the approval, relevant provision of law under which such Approval is required, name of the concerned statutory or regulatory authority</p>		

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	from which such Approval should be obtained, date of receipt of such approval and date of expiry. In case any such Approval has been applied for, please provide details of the application as well. Have any of the Company's applications been rejected? If so, please explain.		
(2)	List of Approvals required by the Company but not yet applied for. Please state reasons for not having applied till date as well.		
(3)	<p>Copies of all Approvals obtained by the Company from the relevant statutory and regulatory authorities and the current status of the same including (but not limited to):</p> <ol style="list-style-type: none"> a. The National Housing Bank Act, 1987 r/w The Housing Finance Companies (National Housing Bank) Directions, 2010 b. Labour law related approvals and registrations, including registrations under the Contract Labour Regulation And Abolition Act, 1970 and Employee Provident Fund and Employee State Insurance registrations; c. Service Tax registration and professional tax registrations (where applicable); d. Registrations/ exemptions received under the Income Tax Act; e. Approvals from Reserve Bank of India, if applicable, in respect of overseas operations; f. Ministry of Finance (including with respect to external commercial borrowings); g. Any application made to any authority seeking any type of exemption; h. Shops and Establishment Act of the respective states where branches of company are located; i. Approvals under any state, local or municipal acts and regulations; and j. Any other Act, regulations, norms, guidelines as may be specifically applicable on any of the specialised activities undertaken by the Company. 		
(4)	Details of any utilities used in operations of the Company and Approvals obtained by the Company from the relevant statutory or regulatory authorities in this regard.		
(5)	Copies of all documentation relating to government or other grants received by the Company, and whether any part of the grant is liable to be withdrawn.		
(6)	Details of backward area classification, if any. Additionally, details of any special tax (including income, sales, customs and excise or stamp duty) benefits enjoyed by the Company.		
(7)	Documents relating to compliance with, and filings and orders under applicable legislation in India and elsewhere.		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	(8) Copies of regulatory permissions and correspondence in relation to foreign investment in the Company.		
	(9) Details of any violations or possible violations by the Company of any Approval, authorisation, law, regulation or contract, including but not limited to any notices received from RBI, FIPB or any other regulatory authority.		
	(10) Details of certifications/ accreditations obtained in respect of and adherence to ISO or any other industry-specific standards and accreditations, if any.		
	(11) Membership of industry associations, if any.		
V.	INTELLECTUAL PROPERTY RIGHTS		
	A. <i>Owned or Belonging to the Company</i>		
	(1) List of all registered and unregistered intellectual property rights, including trade marks, service marks, trade names, copyrights, patents, designs and other similar or intangible rights owned or which belong to the Company or which are used by the Company or in which the Company has any right, title or interest.		
	(2) Details of (i) registrations obtained, and (ii) applications filed, in India and abroad, regarding such intellectual property right ownership, license or other usage.		
	(3) List of all Company owned or licensed domain name registrations for all active and inactive websites, if any.		
	B. <i>License Arrangements</i>		
	(1) Details and copies of all agreements whereby the Company has licensed its intellectual property rights to third parties. Please also provide copies of standard forms of any such license agreements, if used by the Company.		
	(2) Details of patents, trademarks, service marks, copyrighted materials or other intellectual property rights, which the Company has licensed from a third party. Please provide copies of all such agreements.		
	(3) List of individuals or entities whose work were or is incorporated into any services currently or previously licensed, marketed, or otherwise distributed by the Company. Please specify whether such individual or entity is or was an employee or independent contractor at the time of contribution to the particular service. For independent contractors, provide the written agreement relating to such work.		
	(4) Any other agreements and material documents relating to intellectual property to which the		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	Company is a party or under which the Company is a beneficiary.		
	C. <i>Infringement</i>		
	(1) Communication from third parties relating to the validity or infringement of the Company's patent, trade name, trademarks, copy rights and other intangible assets including software and other system.		
	(2) Details of any pending or threatened claims, disputes, or litigation involving the Company in regard to infringement of any intellectual property, whether by or against the Company.		
	(3) Details all claims, disputes or opposition by any person or entity against the Company, or by the Company, against any third party in respect of intellectual property rights belonging to or used by the Company.		
	(4) Details of any confidential information or know-how belonging to or used by the Company and shared with third parties and vice versa. Please provide copies of all such agreements.		
	D. <i>Protection of Intellectual Property</i>		
	(1) Copies of internal policies and procedures regarding access to and use of confidential information.		
	(2) Copies of any nondisclosure agreements and competition agreements entered into by the Company.		
	(3) Copies of any development (including joint development), research and development, or cooperation agreements entered into by the Company. This should include any joint partnerships entered by or with the Company for the development of intellectual property and whether or not the rights to that intellectual property are transferable.		
VI.	ASSETS		
	A. <i>Immovable Property</i>		
	(1) Details of all freehold properties of the Company in the form of a schedule, giving the address, description, approximate area, date of acquisition and purpose of acquisition. Please provide copies of supporting documents, including title search reports, lease or sale deeds and registrations of charge.		
	(2) Details of all leasehold properties of the Company in the form of a schedule, along with relevant documents including lease agreements, leave and license agreements and rent agreements.		
	(3) Details of mortgages and charges, along with documentation for satisfaction thereof,		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	including RoC filings.		
	(4) Copies of any valuation reports, if any.		
	B. Movable Property		
	(1) Particulars and details of all movable property and current assets of the Company, along with a confirmation that the Company is the sole and absolute owner of all the movable property (subject to hypothecation agreements executed between the Company and its bankers).		
	(2) Charges and encumbrances on movable assets along with registration under the Companies Act, 2013 and the Companies Act, 1956.		
	(3) Particulars and description of hardware and software used by the Company.		
	(4) Copies of valuation reports, if any.		
VII.	FINANCING STRUCTURE AND SECURITIES		
	A. Bank Accounts		
	(1) List of bank accounts of the Company and details regarding the operations of the same (including but not limited to the authorized signatories for each bank account).		
	B. Loans and other Credit Facilities		
	(1) An MIS of loans, letters of credit, bills discounting, indentures, receivables, promissory notes, sale and leasebacks, industrial revenue or development bond financings and other credit facilities, including details of the lenders, amount of loan and other terms, obtained by the Company.		
	(2) Please provide a schedule summarizing currently outstanding short term and long term debts, whether foreign or rupee denominated. Please include the maturity profile of the Company for the short term and long term debts in the summary schedule.		
	(3) Copies of the sanction letters and all other documentation in respect of the subsisting loans and other financing arrangements of the Company, including corporate guarantees provided by the Company in this regard.		
	(4) Arrangements of convertibility of loan into stock or other securities of the Company.		
	(5) Other inter corporate loans, deposits/short term borrowings taken and, or, given by the Company.		
	(6) Details of debentures and like securities issued by the Company in respect of any loan or other credit facilities of the Company, along with supporting documents and RoC filings.		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	Details of any trustee arrangements, including in relation to any defaults.		
(7)	Details of all unsecured indebtedness of the Company, including unsecured loans which can be recalled at any time by the lenders.		
(8)	Lender consents and intimations, as applicable, in relation to the proposed Issue, if required. <i>A list of lenders from whom such consents would be required shall be provided by the legal counsel upon completion of review of loan documentation.</i>		
(9)	Please confirm whether the Company is in compliance with covenants applicable to it, including in relation to financial ratios required to be maintained by it, under its financing arrangements.		
(10)	Copies of all documents with the CDR lenders including the inter-creditor agreement, master restructuring agreement and trust and retention account agreement, if applicable.		
	C. Security Created		
(1)	Details of securities created by the Company over its assets or other intellectual property of the Company including, creation of charge, lien, mortgage, hypothecation arrangement, registered or unregistered, along with supporting documents and regulatory filings.		
(2)	Copy of security arrangements, including security documentation.		
(3)	Copies of RoC filings (including Form 8/CHG-1) in respect of any security created and copies of RoC filings (Form 17/CHG-4) where such charges have been specified. Copy of certificate of satisfaction of charges, if any.		
	D. Default and Other Information		
(1)	Details of any communication/ correspondence regarding defaults, potential defaults or waivers of defaults under various loan and other credit facilities arrangements, if any, including any past defaults. Please provide copies of all such communication received, if in writing, and the Company's response and details of action taken in this respect.		
(2)	Details of waivers sought and/ or obtained in respect of interest or penalties and the like. In case such waiver was sought but not granted, please state reasons therefor.		
	E. Guarantees		
(1)	Details and copies of guarantees, undertakings and other similar commitments issued by the Company or issued on behalf of the Company.		
(2)	Customs, excise and other guarantees or bonds furnished to government authorities.		
VIII.	MATERIAL CONTRACTS		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	A. <i>Joint Venture, Partnership or Other Arrangements</i>		
	(1) Copies of agreements between the Company and any of its shareholders, including agreements between the promoter of the Company and any other person in respect of the management of and/or shareholding of the Company.		
	(2) Copies of any other agreements, documents or information, including agreements with clients, license agreements, confidentiality agreements etc., which, in the judgment of the Company, are significant with respect to the business or operations of the Company.		
	(3) Details of all negotiations relating to any commercial or joint ventures or collaborations involving the Company.		
	(4) Details of any collaborations/tie-ups. Detailed description of the flow between clients, group companies and the Company.		
	B. <i>Acquisition, Divestment or Investment</i>		
	(1) Acquisition or divestment documentation purchase agreements and plans to merger, reorganisation or consolidation) relating to any pending or completed acquisitions or divestment by the Company.		
	(2) Details of investments made by the Company in any joint venture, including: <ul style="list-style-type: none"> a. Overview of the transaction, parties involved, timing, the form of investment - equity/ debt/ any other instrument, investment amount and stake, form of consideration, schedule of payment of consideration. b. Rationale for the acquisition/investment and the benefits that have accrued and are expected to accrue to the Company from the investment. c. Copies of the shareholder agreements and any other memorandum of understanding/ agreements entered into for the purpose. d. If the investment is in the form of debt, details of whether the debt is secured or not, the rate of interest and other information as required. e. If the investment is in the form of equity, indicate whether the dividends are assured or not. The precise benefit accruing to the investor company should be brought out, along with the financial estimates for the ensuing year should indicate return out of investment separately. If the return has not been taken into account, a negative statement should be incorporated in the offer document. 		
	(3) Details of purchase or lease agreements or commitments which require the Company to make any future capital expenditure or commitment for property or equipment by the Company.		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	(4) Agreements by which the Company is subject to any obligation or requirement to provide or make, or under which the Company is currently providing or making, any funds to or any investment (in the form of a loan, capital contribution or otherwise) to any person or entity.		
	C. <i>Standard Forms and Warranties</i>		
	(1) Standard forms of agreements used by the Company, if any.		
	(2) Details of warranty agreements currently in force. With respect to warranties which provide a guarantee by Company, please provide a description of experience with guarantee claims.		
	D. <i>Commercial Agreements</i>		
	(1) Details of commercial agreements entered into by the Company, including but not limited to service agreements, providing a summary of the foregoing including information with respect of the term and termination (i.e. upon notice, minimum payment) and any exclusivity arrangements envisaged under such agreements.		
	(2) List and brief description of all oral arrangements entered into by the Company.		
	(3) All material contracts and agreements to which the Company is a party which are non-assignable or non-terminable or which can be unilaterally terminated by the other party to the contract/agreement.		
	(4) Copies of any other material contracts not covered above.		
	E. <i>Other Agreements</i>		
	(1) Confidentiality and/or non-competition agreements to which the Company, its directors, key managerial personnel or other employees or consumers are a party.		
	(2) Copies of management service agreements.		
	(3) Any sub-contracts.		
	(4) Details of all related party transactions, including but not limited to intra-group loans, guarantees, letters of comfort, production and/or supply agreements.		
	(5) All documents pertaining to any receivables from or payable to Directors, officers or shareholders of the Company.		
	(6) Is the Company in breach of, or has the Company received any notice for breach of any of its material contracts? Does the Company anticipate being in breach of any of its material contracts? If so, please provide details.		
IX.	LITIGATION, CLAIMS OR DISPUTES		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	A. Pending or Threatened Litigation		
(1)	MIS of pending legal, tax and arbitration proceedings involving (i) the Company, , (ii) the directors of the Company, and (iii) the group companies, before any court, forum, tribunal, department or any other judicial or quasi-judicial regulatory or administrative body, whether in India or outside, and potential liability of claims pursuant to such litigation in and outside India. <i>Format of such MIS sheets and specific information required in respect of each of such pending proceedings will be separately highlighted by the legal counsel.</i>		
(2)	Details of any such proceedings which may be threatened or anticipated by the Company, along with supporting documentation. Please also provide a list and copies of show cause notices or other notices received by the Company from statutory or regulatory authorities or any third parties.		
(3)	Resolution of the board of directors of the Company, stating the ‘materiality threshold’ for the litigation to be disclosed by the Company in the offer documents.		
(4)	Any current or past investigations involving the Company by any regulatory authority, whether in India or abroad.		
(5)	Details of pending proceedings initiated against the Company for economic offences.		
(6)	Details of any undertaking given by the Company to any Court or any third party arising out of any past legal proceedings.		
(7)	Details of any inquiry, inspection or investigation initiated or conducted under the Companies Act, 2013 or the previous companies law in the last five years against the Company, along with details of prosecution filed, fines imposed, compounding done.		
(8)	Details of material frauds committed against the Company and the action taken by the company.		
(9)	Details of any litigation or legal action pending or taken by any Ministry or Department of the Government or a statutory authority against any of the promoter of the Company in the last 5 years, and any direction issued upon conclusion of such litigation or legal action.		
(10)	Details of any current/ pending or previous litigation involving the properties, including leased premises of the Company (irrespective of whether the Company is a party to such litigation).		
(11)	Details of any proceedings initiated/ notices issued by any Governmental authority against the group companies, and directors of the Company.		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	(12) Details of any claims/ disputes against or by the Company, including consumer complaints.		
	(13) Details of any enforcement proceedings or material disputes with any environmental or occupational safety and health regulatory agency or authority and descriptions of all incidents and accidents having a potential impact on the environment or on the health and safety of employees or the public.		
	(14) Details of any decrees, injunctions, settlements, judgments or orders passed by the Courts or any other Government body/agency that may materially affect the conduct of the Company's business.		
	(15) Details of default and non-payment of statutory dues by the Company.		
	(16) Details of any arrears due to, or current disputes with, any tax or revenue authorities.		
	(17) Name of small scale undertakings and any other creditors of the Company. As per the SEBI ICDR Regulations, the Company is required to adopt a policy by way of a board resolution to identify 'material creditors' of the Company, and disclose details of amounts due to such creditors in the offer documents as well as on the website of the Company. In this regard, please share a copy of the board resolution adopting such policy for identification of material creditors of the Company and details of amounts owed to each of them.		
X.	INSURANCE		
	(1) MIS of insurance policies obtained by the Company in respect of its assets, employees, liabilities, activities and other aspects of the Company, including but not limited to the following: <ul style="list-style-type: none"> a. Public liability insurance; b. Product liability insurance; c. Insurance cover for accidents/fire/natural calamities, etc. d. Group accidental or medical insurance policies e. Directors and officers liability insurance; and f. Key man insurance. 		
	(2) Details of past claims rejected or refused, details of outstanding claims and details of disputes, if any, with insurer. Details of any negative ranking or marking by any insurer.		
	(3) Copies of most recent property inspection reports issued by a property insurer in respect of any property of the Company, if any.		
XI.	INDUSTRY OVERVIEW		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	(1) What is the market opportunity being addressed by the Company? Provide third party research reports or analyses on size of the markets in respect of the industry the Company operates in.		
	(2) What is the growth of the organized vs. unorganized segments of the industry?		
	(3) What are the major business drivers in the industry - globally and in India?		
	(4) Briefly describe the major trends witnessed by the industry recently.		
	(5) Briefly describe the industry outlook in terms of growth dynamics, competition, price trends, technological trends, etc.		
	(6) Please describe the Company's competitive positioning in each of its key markets. What are the Company's competitive strengths and how does the Company differentiate itself relative to the competition? What are the Company's key vulnerabilities?		
	(7) Key policy and regulations affecting the industry as well as the Company.		
	(8) Are there any model specific risks to the Company?		
	(9) Are regulatory /licensing standards expected to go up?		
	(10) Please provide a detailed market description by region of the Company's operations (including addressable market size, competition (including the names of key competitors and level of competition) and growth prospects and dynamics, price trends, technological trends and recent developments).		
	(11) Copies of industry specific reports which the Company has commissioned/ subscribed to in the last three years.		
	(12) How has the level of competition and competitive landscape evolved since the incorporation of the Company and how has the change in competition affected the Company in terms of contracts awarded and the Company's profitability?		
XII.	PROMOTER AND GROUP COMPANIES, AS APPLICABLE		
	(1) List of entities constituting group companies and audited financial statements for the past five fiscal years.		
	(2) Copies of memoranda and articles of association, constitution documents, shareholding pattern, board of directors and details of previous issues of group companies. Details of any common pursuit among the group companies and details of business interests of any group companies companies and the quantum of commercial business that the said		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	company has/proposes to have with the Company.		
(3)	Are there any group companies, for which an application has been made to the ROC for striking the name off the RoC records on account of the companies becoming or being defunct companies. Have any such companies been referred to the Board of Industrial and Financial Reconstruction?		
(4)	Details of group company associated with any capital markets related activity.		
(5)	Indicate if the promoter have any other interest in the business of the Company, other than as in the role of promoter (for instance, whether any other business which a promoter has any connection with the existing business of the Company). If it is expected that in the future that the promoter would have an interest in the business of the Company, please quantify the impact of such an interest on the business of the Company.		
(6)	Full particulars of the nature and extent of the interest, if any, of every director- a. in the promotion of the Company; or b. in any property acquired by the Company within two years of the date of the prospectus or proposed to be acquired by it.		
(7)	Where the interest of such a director consists in being a member of a firm or Company, the nature and extent of the interest of the firm or Company, with a statement of all sums paid or agreed to be paid to him or to the firm or Company in cash or shares or otherwise by any person either to induce him to become, or to qualify him as, a director, or otherwise for services rendered by him or by the firm or Company, in connection with the promotion or formation of the Company.		
(8)	The average cost of acquisition of equity shares of the Company by the promoter.		
(9)	Details of any amount or benefit paid or given within the two preceding years or intended to be paid or given to any director or officer and consideration for payment of giving of the benefit.		
(10)	Details of all transactions with group companies during the last three years, indicating the nature of transactions and the cumulative value of transactions involved.		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	<p>(11) Please provide the following details for each of the group companies:</p> <ul style="list-style-type: none"> a. Date of incorporation; b. Equity capital; c. Board of directors; d. Shareholding pattern; e. Nature of activities; f. Share quotation for the last six months (if listed); and g. Past financial performance for the last three years and any stub period that may be available (Audited) (Copies of Annual Report to be furnished). 		
	<p>(12) Please confirm if any group company(ies) has a negative net worth, is under BIFR supervision and/or under winding up.</p>		
	<p>(13) If any of the above companies has made any public or rights issue, please provide copies of the offer documents issued by the companies. Please also provide the following details in respect of the issues:</p> <ul style="list-style-type: none"> a. Type of issue; b. Nature of Security; c. Issue price of the security; d. Current market price; e. Particulars of change in capital structure, if any, since the date of the issue; f. Statement on cost and progress of implementation of the project in comparison with the cost and implementation schedule mentioned in the offer document; and g. Statement regarding the adverse factors related to such company regarding whether it has become a sick company under BIFR or it has made loss in the immediately preceding year. 		
	<p>(14) Details of sales or purchases between group companies and also disclose material items of income or expenditure arising out of such transactions.</p>		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	(15) Following details of the group companies, which had been listed in the past and subsequently de-listed, as applicable: a. Date of incorporation; b. Business of the company; and c. Date of listing the company and date of de-listing.		
	(16) In case, the Company has more than five listed group companies, the financial information may be restricted to the five largest listed companies to be determined on the basis of market capitalisation one month before the date of filing draft red herring prospectus with the Securities and Exchange Board of India.		
	(17) Following particulars in regard to listed group companies: a. Name of the company; b. Year of issue; c. Type of issue (public/rights/composite); d. Amount of issue; e. Date of closure of issue; f. Date of completion of delivery certificates; g. Date of completion of the project, where object of the issue was financing the project; and h. Rate of dividend paid.		
	(18) Promise vs. performance for share issue done by group companies in their last issue.		
	(19) Have any of the group companies made a deemed public offering in terms of the provisions of the Companies Act, 1956, the Companies Act, 2013 and rules made thereunder. If so, please provide details.		
	(20) Wherever an investor has infused significant capital and subscribed to shares/convertibles, bank statements of the company showing the inflow of funds.		
XIII.	FINANCIAL INFORMATION		
	(1) Confirmation whether the Company has complied with all applicable tax laws and regulations and has filed/delivered all returns, particulars and other documents to be filed on behalf of the Company with any authority.		
	(2) Management Discussion and Analysis based on the restated accounts prepared by the auditors: a. Management discussion and analysis of the financial conditions comparing the		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	<p>financial performance for the last three fiscals.</p> <p>b. Financial results for the latest period.</p> <p>c. Is there are a significant variation in the profits of the Company from one quarter to another, as this may have an impact on the share price of the Company, post listing. Also please explain the reasons for such cyclical variation and if anything can be done to overcome the same.</p> <p>d. Information regarding:</p> <ul style="list-style-type: none"> (i) unusual or infrequent events or business transactions; (ii) significant economic changes that materially affect or (are likely to) affect income from continuing operations; (iii) known trends or uncertainties that have had or are expected to have a material adverse impact on sales, revenue or income from continuing operations; (iv) future changes in relationship between costs and revenues, in case events such as future increases in labour or material costs or prices that will cause a material change are known; (v) total turnover of each major industry segment in which the Company operates; (vi) Status of any publicly announced new business segment; (vii) the extent to which the business is seasonal; (viii) any significant dependence on a single or a few suppliers or customers (particularly if the supplier or customer is a foreign company); (ix) any unorthodox method adopted by the Company for recording sales/purchases; and (x) any significant ingredients to the business of the Company, which in future may be subject to the Government regulations (variables could be in terms of manpower requirement or various raw materials). 		
	(3) Names, address and certified copies of latest general meeting resolution for appointment of auditors.		
	(4) Changes in auditors in the past three years. If there has not been any change, indicate by way of a positive statement that there has not been any change in the auditors of the Company.		
	(5) With respect to the auditors qualifications included in the auditor report for the last five fiscals and stub period, if any, the corrective steps taken and proposed to be taken by the company in this regard.		

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	<p>(6) An acquisition or divestment made by the Company after the end of the latest disclosed annual financial results in the offer document, due to which a company becomes a direct subsidiary of the Company. If the financial statement of such acquired entity is ‘material’ to the financial statements of the Company, it shall disclose Proforma Financial Statements in the offer document.</p> <p>The financial statements of the acquired entity shall be ‘material’ to the financial statements of the Company if:</p> <ol style="list-style-type: none"> a. the total book value of the assets of the acquired entity amounts to more than 20% of the pre- acquisition/pre-divestment book value of the assets of the Company; or b. the total income of the acquired/divested entity amounts to more than 20% of the pre-acquisition/pre divestment total income of the Company 		
	<p>(7) Copies of the Company’s budget for its current financial year and forecast(s) for subsequent years.</p>		
XIV.	SELLING SHAREHOLDER DETAILS		
	<p>(1) Consents and/ or authorization letters from the Selling Shareholder, for participation in the Issue. Please note that separate undertakings and letter of transmittals shall be required from the selling shareholder.</p>		
XV.	MISCELLANEOUS		
	<p>(1) Copies of any brochures, newspaper articles or other publicity documents by the Company in the past five years.</p>		
	<p>(2) Copies of any studies, reports or analyses prepared by consultants or advisors retained by the Company in connection with the proposed Issue.</p>		
	<p>(3) All studies, reports or analyses of the Company or its services prepared by investment bankers, management consultants, accountants, securities analysts or others.</p>		
	<p>(4) All written material and presentations prepared for creditors, potential lenders, securities analysts or equity investors in the last three years, in respect of the financial condition of the Company or otherwise.</p>		
	<p>(5) Information, if any, that the Company has knowledge of, regarding any material current or prospective legislation, directives or developments that are likely to impact the Company, its principal business activities or the Issue.</p>		

S. NO.	INFORMATION	DOCUMENTS UPLOADED	COMPANY REMARKS
	(6) Please confirm that the Company is in good standing and that no receiver, receiver and manager or administrative receiver has been or is likely to be appointed in respect of any part of the undertaking or property of the Company and that no resolution has been passed or proposed and that no petition has been presented for the winding-up of the Company or for the making of any administration order.		
	(7) Any other documents or information, which, in your judgment, are significant with respect to the business, operations or financial condition of the Company or the Issue.		

ADDITIONAL NOTES, IF ANY: